**Instructor:** Dr. Gary Schultz **Office**: S309

**Phone:** 696-7057 (Dr. Schultz) **email:** schultzga@marshall.edu

**Classroom:** Science 374 **Time:** MWF 9:00 - 9:50 PM

**Office Hours:** MW 12:30–2:30 PM; T 10–12 PM

**Required Text: Microbiology, 4th ed.; Slonczewski and Foster; Norton**

**Course Description:** Principles of Microbiology - Basic microbiology, fundamental principles of microbial action, physiological processes, immunology, ecology, disease process. (3 credit hours; PR: BSC 121 with grade of C or better or equivalent).

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| **Course Student Learning Outcomes**  | **How students will practice each outcome in this Course** | **How student achievement of each outcome will be assessed in this Course** |
| Students will have gained an understanding of the basic principles related to Microbiology including:* Diversity of microorganisms and their basic characteristics.
* Metabolic processes and nutritional needs of microorganisms.
* Molecular and cellular features of different members of the microbial world.
* Non-specific and specific mechanisms of host defenses against microorganisms and the epidemiology of disease.
* The diverse roles and impact of microorganisms on other living things.
 | Read assigned text.Answer study questions in text.Attend class and pay attention.Study lecture notes, including Powerpoints. | Four exams and final |

**Important Policies**

**Grading and Course Requirements:**

**Letter Grades** will be assigned based on what percent of the total points are earned.

**A** = 90% or more of the total points; **B** = 80 – 89.5% of the total points; **C** = 70 – 79.5% of the total points; **D** = 60 – 69.5% of the total points; **F** = 59.5% or less of the total points

**Points are earned as follows:**

**Exams 1 – 4**. Each worth 100 pts; **Final exam** is worth 200 points. Class assignments **MAY** be given that will be worth points. These will be announced IN CLASS!

**Exams and absences.** You may drop your lowest grade, but you **cannot** drop the Final. Exams WILL NOT be made up. If you miss an exam for any reason, that will count as your dropped exam. If you miss two exams you MUST have a university approved excuse to make up an exam. There will be a hard line taken with these excuses. An appointment with a Dr. is NOT sufficient. The Dr. must state that you are too ill or injured to attend class. Other excuses must meet university guidelines and will be evaluated by me. There must be written proof, with dates, and means to contact the supporting person or persons vouching for your excuse. If your excuse meets these parameters, you will be allowed to make up the missed exam *during Dead Week.* **It will be a short answer test.**

***Special Note concerning students such as athletes and band members representing the University at various events: if your schedule conflicts with an exam date, you may take the exam early by contacting me before the date of the exam for scheduling.***

**Attendance.** Attendance at all scheduled lectures and exams is expected. Lectures are only given once. If you miss class, please obtain notes/information from a classmate – NOT from me.

**Conduct in class:** Please behave respectfully during class. Behaviors such as excessive chatting with other students, talking or staring at your phone is disruptive to me and to other students. If you need to text, e-mail, or otherwise stare at your screen during class, please DO NOT COME to class. These activities are disruptive to other students who are trying to learn. Students habitually engaged in these activities may be asked to leave the class that day. Please silence your cell phones, pagers, etc. No electronic devices will be needed, and none will be permitted, during exams. The use or access of an electronic device during an exam will be considered evidence of academic dishonesty.

**Office Hours –** Feel free to drop by at any time during posted office hours, however people who call ahead for an appointment will be given priority. ***An appointment is required outside of posted office hours.***

**Responsibility.** This is a core course in the Biology curriculum. It is time to start critically examining the information that you encounter, and incorporating it into the context of your knowledge base. It requires effort on your part. More importantly, it requires that you take full responsibility for your learning experience. The amount that you get out of this course will depend upon the amount of work you are willing to put into it.

**Blackboard -** PowerPointOutlines or notes **MAY** be made available on Blackboard. These outlines are provided by the instructor as a courtesy to the students. The instructor reserves the right to change, delete, update or otherwise modify these files at any time. There is **no guarantee** that outlines will be posted. These outlines are not intended to substitute for taking your own notes in class. They are not guaranteed to be comprehensive. There will be information given during lectures that is not in the PowerPoints. These outlines are not a substitute for regular class attendance. Generally, students who rely solely on the PowerPoint notes do not do as well on the tests as students who use a combination of reading the text, taking their own notes, and studying the posted PowerPoints. **ANNOUNCEMENTS will be posted on Blackboard and sent to Marshall emails. You are expected to check regularly so as not to miss any important course-related information.**

**Approximate Schedule and Material to be covered –** The following is an ***estimated*** class schedule of topics to be covered and accompanying textbook chapters. Specific lecture topics covered may vary. Listed chapters and the order in which they are covered is subject to change at any time. It is not the intention to cover every chapter in its entirety. It is recommended that students read all chapters listed as well as any other posted or referenced materials. Lectures will highlight specific sections of each chapter. You will be tested in detail on material covered in lecture and more generally on the other sections of chapters listed. Additional material not contained in the textbook may be given during lectures. **The best strategy is to read the chapters indicated, attend lectures, and take notes.**

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| **Mtg #** | **Day** | **Date** |  |  |
| 1 | 8-Jan | M | Syllabus/Introduction | The Microbial Cell |
| 2 | 10-Jan | W | Ch 1-5 |  |
| 3 | 12-Jan | F | Ch 1-5 |  |
|  | 15-Jan | M |  | **NO CLASS** |
| 4 | 17-Jan | W | Ch 1-5 |  |
| 5 | 19-Jan | F | Ch 1-5 |  |
| 6 | 22-Jan | **M** | Ch 1-5 |  |
| 7 | 24-Jan | W | Ch 1-5 |  |
| 8 | 26-Jan | F | Ch 1-5 |  |
| 9 | 29-Jan | M | Ch 1-5 |  |
| 10 | 31-Jan | W | **Exam 1** | **Exam 1** |
| 11 | 2-Feb | F | Ch 6, 13, 15, 16 | Viruses, Catabolism, Biosynthesis, Food |
| 12 | 5-Feb | M | Ch 6, 13, 15, 16 |  |
| 13 | 7-Feb | W | Ch 6, 13, 15, 16 |  |
| 14 | 9-Feb | F | Ch 6, 13, 15, 16 |  |
| 15 | 12-Feb | M | Ch 6, 13, 15, 16 |  |
| 16 | 14-Feb | W | Ch 6, 13, 15, 16 |  |
| 17 | 16-Feb | F | Ch 6, 13, 15, 16 |  |
| 18 | 19-Feb | M | Ch 6, 13, 15, 16 |  |
| 19 | 21-Feb | W | Ch 6, 13, 15, 16 |  |
| 20 | 23-Feb | F | **Exam 2** | **Exam 2** |
| 21 | 26-Feb | M | Ch 23-28 | Medical Microbiology, Immunology |
| 22 | 28-Feb | W | Ch 23-28 |  |
| 23 | 2-Mar | F | Ch 23-28 |  |
| 24 | 5-Mar | M | Ch 23-28 |  |
| 25 | 7-Mar | W | Ch 23-28 |  |
| 26 | 9-Mar | F | Ch 23-28 |  |
| 27 | 12-Mar | **M** | Ch 23-28 |  |
| 28 | 14-Mar | **W** | Ch 23-28 |  |
| 29 | 16-Mar | **F** | Ch 23-28 |  |
|  | 19-Mar | Spring Break |  | **NO CLASS** |
|  | 21-Mar | Spring Break |  | **NO CLASS** |
|  | 23-Mar | Spring Break |  | **NO CLASS** |
| 30 | 26-Mar | M | Start Ch 17-22 | Diversity, Ecology |
| 31 | 28-Mar | W | **Exam 3** | **Exam 3** |
| 32 | 30-Mar | F | Ch 17 – 22 | Diversity, Ecology |
| 33 | 2-Apr | M | Ch 17 – 22 |  |
| 34 | 4-Apr | W | Ch 17 – 22 |  |
| 35 | 6-Apr | F | Ch 17 – 22 |  |
| 36 | 9-Apr | M | Ch 17 – 22 |  |
| 37 | 11-Apr | W | Ch 17 – 22 |  |
| 38 | 13-Apr | F | Ch 17 – 22 |  |
| 39 | 16-Apr | M | Ch 17 – 22 |  |
| 40 | 18-Apr | W | **Exam 4**  | **Exam 4**  |
| 41 | 20-Apr | F | ??? |  |
| 42 | 23-Apr | M – Dead Week | Dead Week |  |
| 43 | 25-Apr | W – Dead Week | Dead Week |  |
| 44 | 27-Apr | F – Dead Week | Dead Week |  |
|  | 4-May | F | **FINAL EXAM** | 8 AM |

**\*\*Official University Policies –** By enrolling in this course, you agree to the University Policies listed below. Please read the full text of each policy be going to [www.marshall.edu/academic-affairs](http://www.marshall.edu/academic-affairs) and clicking on “Marshall University Policies.” Or, you can access the policies directly by going to <http://www.marshall.edu/academic-affairs/?page_id=802>

Academic Dishonesty/ Excused Absence Policy for Undergraduates/ Computing Services Acceptable Use/ Inclement Weather/ Dead Week/ Students with Disabilities/ Academic Forgiveness/ Academic Probation and Suspension/ Academic Rights and Responsibilities of Students/ Affirmative Action/ Sexual Harassment

**Policy for Students with Disabilities: Marshall University is committed to equal opportunity education for all students, including those with physical, learning and psychological disabilities. University policy states that it is the responsibility of students with disabilities to contact the Office of Disability Services (ODS) in Prichard Hall 117 (304.696.2467) to provide documentation of their disability. Following this, the ODS Coordinator will send a letter to each of the student’s instructors outlining the academic accommodation he/she will need to ensure equality in classroom experiences, outside assignment, testing, and grading. The instructor and student will meet to discuss how the accommodation(s) requested will be provided. For more information, access the website for the Office of Disabled Student Services: http://www.marshall.edu/disabled**