



There will be no make-up chances for missed exams and assignments unless a proper action has been taken for an Excused Absence<sup>2</sup>. It is the student's responsibility to make up the missing exam within a week.

The instructor reserves the right to change these values depending on the overall class performance and/or extenuating circumstances.

**Attendance Policy:** Attendance and participation are required in class. For each absence beyond the third absence, 5% will be deducted from the student's overall grade. If a student is absent, it is his or her responsibility to find out what he or she missed, e.g. announcements, assignments, etc. The instructor will assume no responsibility in this regard.

**Class preparation:** Preparation is necessary for learning. For this class, preparation includes attending class regularly, coming on time, remaining focused until class is dismissed, asking timely questions, trying problems at your seats when directed to do so, answering questions when called upon, completing homework questions, and reading appropriate material before coming to class. It is a fair assumption that all the suggested readings will be covered by exams.

**Course Outline:** (subject to changes)

<i>Week of</i>		<i>Topics to be covered</i>	<i>Assignment</i>
1	8/25	Syllabus; Overview	
2	9/1	Using the command-line	Assignment 1
3	9/8	Linux installation; GUI	
4	9/15	Editing text files	Assignment 2
5	9/22	<i>Exam (9/24)</i>	
6	9/29	Linux filesystem	Assignment 3
7	10/6	File security	
8	10/13	File processing, sharing	Assignment 4
9	10/20	<i>Exam (10/22)</i>	
10	10/27	Processes	Assignment 5
11	11/3	Linux Scripting using bash	
12	11/10		Assignment 6
13	11/17	<i>Exam (11/19)</i>	
14	11/24	<i>Thanksgiving</i>	
15	12/1		
16	12/8		Assignment 7

**Contact:** Students are encouraged to visit with me. Most problems can be resolved more efficiently and effectively by personal visit. In particular, it may not be the best way to send an e-mail on the due day of an assignment asking a help for the assignment.

Should e-mails are preferred, students should use the e-mail address of the instructor at the beginning of this syllabus. Only the e-mails sent to this account will be responded.

The subject line of any e-mails sent to the instructor should start with “[IST261]”. Otherwise, the e-mails may not be responded properly in a timely manner. Emails sent after hours or weekend will be replied the next school day.

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<sup>2</sup>Defined in the Undergraduate Catalog.

**University policies:** By enrolling in this course, you agree to the University Policies listed below. Please read the full text of each policy by going to <http://www.marshall.edu/academic-affairs> and clicking on “Marshall University Policies.” Or, you can access the policies directly by going to [http://www.marshall.edu/academic-affairs/?page\\_id=802](http://www.marshall.edu/academic-affairs/?page_id=802).

Academic Dishonesty/ Excused Absence Policy for Undergraduates/ Computing Services Acceptable Use/ Inclement Weather/ Dead Week/ Students with Disabilities/ Academic Forgiveness/ Academic Probation and Suspension/ Academic Rights and Responsibilities of Students/ Affirmative Action/ Sexual Harassment